Potential Documents to Verify Preschool Eligibility Revised July 2017

Age Verification (Bring one)

- ☐ Adoption papers
- ☐ Birth certificate
- ☐ Child Profile
- ☐ Court documents
- ☐ Foster care authorization letter
- ☐ Government document with birth date
- ☐ IEP (Individualized Education Program)
- ☐ Immunization record (CIS or online Child Profile)
- ☐ Medical card or records
- ☐ Medical record of birth
- ☐ Passport or visa
- ☐ Paternity affidavit
- ☐ Permanent resident ("green") card
- ☐ School records
- ☐ Other _____

Legal Guardianship – if not biological parent (Bring one)

- ☐ Adoption papers
- ☐ Benefits letter showing guardian receives benefit on behalf of the child (TANF, food stamps, etc.)
- ☐ Birth certificate
- ☐ Court order
- ☐ Foster care record
- ☐ Guardian's income tax return listing child (1040)
- ☐ In loco parentis
- ☐ Insurance documents stating the relationship
- ☐ Legal will, describing the relationship
- ☐ Letter from social worker, school personnel, lawyer, religious leader, or mental health professional
- ☐ Passport or visa
- ☐ Records from DSHS that show guardian as contact for the child
- ☐ Records from school, hospital, clinic, other public health, or social service agency
- ☐ Written agreement signed and dated by parent and person assuming custodial responsibility
- ☐ Other _____

Family Size (Bring one)

- ☐ Benefits letter (TANF, SSI, etc.)
- ☐ Court or legal document
- ☐ Foster care grant
- ☐ Rental/Housing Document
- ☐ Provider One website
- ☐ School records
- ☐ Tax records from previous year (1040)
- ☐ Other _____

Income (Bring all that apply)

- ☐ Benefits letter
- ☐ Child support order
  - For support paid, also view receipts, copy of canceled checks or pay stub showing deduction.
- ☐ College financial aid award letter, and college tuition and fees
- ☐ Foster care authorization letter
- ☐ Military Leave and Earnings Statements
- ☐ Pay stubs for 12 months
- ☐ Retirement payment statement
- ☐ Self employment income statement (IRS Form 1099 or Form K-1)
- ☐ Social Security (OASI or SSDI) statement
- ☐ Spousal maintenance ("alimony") award letter, court order, DCS statement, copy of check, or signed statement from payer.
- ☐ Supplemental Security (SSI) statement
- ☐ TANF (Temporary Assistance for Needy Families) award letter
- ☐ Tax records from previous year (1040)
- ☐ Unemployment Insurance
- ☐ W-2 form from previous year (IRS)
- ☐ Worker's Compensation (L&I)
- ☐ Tribal Income (taxable)
- ☐ Written statement from employer, as last resort
- ☐ Written statement from parent, as last resort
- ☐ Other _____